



Film and Photography

Terms and Conditions

Araluen Botanic Park has a rich biodiversity, spectacular views, and a network of bushland trails that make it a unique venue for film and photographic shoots.

Araluen Botanic Park Foundation (ABPF) manages the Park under lease and delegation arrangements and is authorised to regulate commercial filming and photography activities within the Park.

Prior written permission is required to conduct any film or photographic activity, including still or motion images, within Araluen Botanic Park for the purpose of sale, public display, broadcast, transmission, or use in the promotion or sale of goods or services.

All applications must state the proposed date and time, precise location(s) within the Park, and provide a detailed description of the intended activity. Applicants must read and agree to these Terms and Conditions and complete the application form provided.

Applicants are requested to provide as much notice as possible to allow sufficient time for assessment and processing. Bookings must be confirmed by telephone at least one week prior to the activity, and applicants must notify Araluen Botanic Park of any changes.

For further information, please contact the Customer Service team.

Terms and Conditions

1. The organiser is booking the use of an area within a public park during normal operating hours. While every effort is made to maintain booked areas in similar condition, Araluen Botanic Park Foundation cannot guarantee site conditions due to weather, maintenance, events, or operational requirements beyond its control. It is the responsibility of the applicant to ensure the location remains suitable prior to the shoot.
2. Students (school, TAFE, or university) are not required to pay a fee but must still submit an application form. Araluen Botanic Park must be acknowledged in the credits.

3. Written approval and proof of payment must be held by the organiser for the duration of their time in the Park.
4. The organiser indemnifies and holds harmless Araluen Botanic Park Foundation, its officers, employees, and volunteers from and against any claim, loss, damage, liability, or expense (including legal costs) arising from or in connection with the activity, except to the extent caused by the negligence of the Foundation.
5. The organiser is responsible for the cost of repairing or remediating any damage caused as a result of the activity, including damage to gardens, infrastructure, or natural assets.
6. Araluen Botanic Park Foundation reserves the right to cancel, amend, or withdraw approval for a booking where required due to safety concerns, emergency management, weather conditions, operational requirements, or circumstances beyond its reasonable control.
7. Fees may vary depending on location, type of activity, and number of participants. All bookings incur a fee. Fees are non-refundable after the reserved date or due to inclement weather. This does not limit any rights or remedies available under the Australian Consumer Law.
8. A bond may be required in certain circumstances. Where assistance from Park staff is requested, this must be identified at the time of application. Additional service fees may apply and will be negotiated on a case-by-case basis.
9. The erection of marquees or structures such as shade cloths, tents, or gazebos is not permitted without prior written approval. Portable chairs or stools may be used provided they remain only for the duration of the activity.
10. Portable BBQs are not permitted.
11. All decorations must be freestanding. Nothing may be nailed, hung, tied, or otherwise attached to trees, shrubs, vegetation, buildings, signage, or infrastructure.
12. All participants must remain on designated tracks and in permitted areas. Bushland areas under rehabilitation are strictly out of bounds.
13. Musical instruments and battery-powered sound equipment may be used provided noise does not disrupt other visitors. Use must be declared on the application form.
14. Littering is prohibited. Confetti, rice, petals, or similar materials must not be used. All rubbish must be removed from the Park.

15. Alcohol consumption is not permitted without written approval, except for one standard drink per person for toasting purposes only, subject to compliance with all applicable liquor laws and Park approval.
16. Araluen Botanic Park does not reserve parking for events. Drop-off and pick-up may occur at roadside locations where safe. Vehicles must remain on roads and designated parking areas at all times.
17. While bookings are recorded to reduce scheduling conflicts, Araluen Botanic Park Foundation cannot grant exclusive use of any area or restrict access by members of the public. Casual spectators cannot be excluded.
18. A booking is not confirmed until written approval has been issued by Araluen Botanic Park Foundation.
19. All participants must comply with lawful directions issued by Wardens during emergencies and with the laws of Western Australia.
20. No person or business may use the Araluen name, logo, or brand, or imply endorsement, partnership, or association with Araluen Botanic Park or the Foundation without prior written approval. Requests must be submitted at least seven days prior to the proposed activity.
21. Recreational (“hobby”) use of drones or unmanned aerial vehicles (UAVs) is not permitted.
22. Commercial drone operators must obtain written approval, comply with all Civil Aviation Safety Authority (CASA) requirements, and provide evidence of relevant CASA registration and licensing.
23. Commercial organisers may be required to provide evidence of current public liability insurance (minimum \$20 million) upon request.

Media Film and Photography

Media organisations wishing to undertake filming or photography must contact the Customer Service team prior to attending the Park.

Fees and Payment

Fees and charges are reviewed annually and may change without notice. Fees include entry for the photographer or filming crew only. Participants are required to pay standard Park entry fees on arrival.

Full payment must accompany the application. All fees include GST. Of the total fee, \$80 is non-refundable.

Governing Law

These Terms and Conditions are governed by the laws of Western Australia.



Application to film or photograph in Araluen Botanic Park

It is important that you read and understand the T&Cs before completing this form.

Contact details

Organisation commissioning film or photography

Contact name(s): _____

Position: _____

Address: _____

Suburb: _____

Post code: _____

Email: _____

Telephone: _____

Mobile: _____

Event details

Day and date of event: _____ Time: _____ to _____ Estimated
number attending: _____

Purpose and description of the event: _____

Filming Location(s): (Please provide specific details for this activity and attach
a map with the exact location that filming/photography will take place)

Do you intend bringing any external equipment or furniture into the Park? (If yes,
please describe)

Do you intend to have markers or decorations? (All markers and decorations must be free standing.)

Do you need to, or have you, notified any relevant agencies concerning this event?

☐ Yes ☐ No

If so, who? (Please attach any documentation)

Does the event require Park Management Officer (Ranger) assistance

☐ Yes ☐ No

Fees and charges

- ☐ Commercial filming and photography — \$200.00 per hour
- ☐ Wedding or other special event — \$100.00 per hour
- ☐ Non-profit organisations — \$80.00 per hour
- ☐ Student projects (school, TAFE or University) – free of charge

Number of hours/days to complete activity: _____

Please note: Fees and charges are reviewed annually and are subject to change without notice.

The fee includes entry to the Park for the Photographer/Filming Crew only.

Participants are required to pay standard entry fees upon arrival.

Full payment must be forwarded with this application. All fees and charges include GST. Please note that \$80.00 of the fee is non-refundable. Your booking is not confirmed until you receive written confirmation from Araluen Botanic Park.

Declaration

In submitting this booking, the undersigned accepts Araluen Botanic Parks Conditions of Use and any relevant guidelines. Any breach of the conditions or any other relevant law may result in the function being cancelled immediately by an authorised staff member, or police officer. This agreement is not transferable.

Signed:

Dated:

Checklist

- ☐ Have you read the Conditions of Use?
- ☐ Have you enclosed a map showing the location of your event?
- ☐ Have you completed the tax invoice and payment details?

Tax invoice:

ABN: _____

Contact name: _____ Event title:

_____ Total payment amount

(GST inclusive) : \$ _____

Payment type:

☐ Cash

☐ Debit or Credit Card *surcharges may apply

Name on card: _____

Card number: _____ Expiry _____

Do you require a receipt? ☐ Yes ☐ No

Credit card payments can also be made by phone, once the application form has been received. Cheques made payable to: Araluen Botanic Parks

Office use only

Receipt number:

Date paid:

- Stinton Creek Lawn
- Bennet's Lawn
- Stinton Pool
- Beech Lawn
- Forest View Deck
- Rose Garden Gazebo
- Rose Garden Terraces
- Centenary Lawn
- Mary Hargreaves Pergola
- Aspro Cottage
- Shepherdson Cottage (Ruin)
- Chalet Healy
- Chalet Lawn
- Roundhouse
- Roundhouse Lawn
- Totterdell Cottage
- Log Cabin (Ruin)
- McIntosh Pergola
- Grove of the Unforgotten
- Viewing Platform
- Pool of Reflection
- Concourse
- Old Dunnies (Ruin)
- Contour Walk
- Viewing Platform
- Margaret Simons Pergola
- Amphitheatre
- Old Swimming Pool
- Poolside Pergola

